



Annex C to
GWAC SOP
Dated: Mar 2017

Registered Charity No. 1103669

Salisbury Gurkha Welfare Advice Centre

P.O. Box 2170, 22 Queen Street,
Salisbury SP2 2EX

Telephone: 01722 343111

Fax: 01722 343118

Email: Gurkhawelfare@gwt.org.uk

GWAC CONSENT FORM

The Gurkha Welfare Advice Centre (GWAC) holds personal data in the form of documents and information about you to be able to provide you with assistance when working with Service charities, Government agencies and other authorities on your behalf. GWAC will use the information to contact you and to discuss your case with relevant charities and organisations as authorized by you.

GWAC abides by the General Data Protection Regulation (GDPR) and will ensure that any data held is relevant, accurate and up to date. It will not be kept for longer than necessary. It will be kept secure and appropriately destroyed when it is no longer required. Be assured that we will take appropriate measures to prevent unauthorized processing, selling or loss of your data.

However, we need your formal consent for us to use your data to conduct our business.

By signing this form, you give explicit consent to GWAC to confirm that you have provided us with your correct details and to process your data as stated below:

- I/We give my/our consent to GWAC to record my/our personal data and to keep my/our discussion notes.
- I/We agree that the Department for Work and Pensions can use the information provided to assess whether I have a National Insurance number and if not, to allocate the number to me if I am eligible.
- I/We authorise any GWT or MOD employed GWACs staffs to take up enquiries and receive information on my/our behalf including confidential medical details where appropriate. Those staffs named below are authorised to disclose and provide details of my/our accounts, and to work on my/our behalf in relation to my social security benefits, welfare needs and documentations and to be notified of the outcome:

- | | |
|---------------------------|-------------------------------------|
| • Mr Gary Ghale | - Gurkha Welfare Officer |
| • Mr Nirmal Gurung | - Assistant Gurkha Welfare Officer |
| • Mr Mahendra Limbu | - Brigade Welfare Officer |
| • Mr Tul Bahadur Gurung | - Assistant Brigade Welfare Officer |
| • Mr Khem Bahadur Thapa | - Gurkha Welfare Adviser |
| • Miss Jayanti Gurung | - Gurkha Welfare Adviser |
| • Ms Pushpa Kumari Gurung | - Gurkha Welfare Adviser |
| • Mrs. Malina Thapa | - Gurkha Welfare Adviser |
| • Miss Anju Gurung | - Gurkha Welfare Adviser |
| • Mr Naresh Thapa | - Gurkha Welfare Adviser |
| • Mr. Bhanu Jabegu | - Brigade Welfare Adviser |
| • Mrs. Susan Pradhan | - Gurkha Welfare Receptionist |

Army No: _____

Name (Mr): _____ Name (Mrs): _____

Address: _____

_____ Post Code: _____

Contact Tel: _____ Email: _____

Signed (Mr): _____ Signed (Mrs): _____

Date of birth: _____ Date of birth: _____

Date: _____ Date: _____

NB: please include a photocopy of your Service Record (Lal) Book and photo page and visa page of your valid passport/BRP card.

Updated: Jun 19